



Mid-Year & Walk-On Student-Athletes Clearance for Practice Procedures Texas Tech Athletic Department



Please carefully read the steps listed below and return to the Compliance Office with all steps completed. You must complete all steps BEFORE you can practice or tryout.

1. You must be enrolled **full-time** (12 credit hours or more) before you will be permitted to practice.
2. Contact Megan Graham in the Compliance Office to create a user name and password for you in order to complete the required online compliance and sports medical and insurance forms: (806) 742-3355 ext. 283 or megan.finch@ttu.edu.
3. Complete all of the required online compliance and sports medical and insurance forms at <https://festiva.tosm.ttu.edu/AthleteForms/>

User Name: First two letters in First Name, full Last Name (Ex. Red Raider Smith > resmith)
Password: Date of Birth (Ex. January 1, 1988 > 010188)
4. If you have not already registered with the NCAA Eligibility Center, please do so **immediately**. You can register online at <https://web1.ncaa.org/eligibilitycenter>
5. Walk-ons only – you must have a physical. You can schedule a sports physical at the Student Wellness Center (intersection of Main Street and Flint Avenue) (806) 743-2848 or have a physical completed by your physician. This should be done immediately. Please note that in Step 7, you **must** bring a copy of your physical form that you receive at the Student Wellness Center or from your doctor to the athletic training room.
6. See the appropriate **academic advisor** in the Marsha Sharp Center for Student-Athletes. Contact #: (806) 742-0150
 - Bring a copy of your NCAA Initial-Eligibility Clearinghouse Application or a copy of your 48-C.
 - Have the academic advisor electronically sign your clearance form online.
 - Obtain a copy of the 2010-11 Student-Athlete Handbook and read the Academics Policies and Procedures.

Marlon Dechausay	M Basketball, W Basketball	Matthew Jordan	Baseball
Michelle Brigham	M&W Tennis, Soccer, Softball W Volleyball	Suzanne Dickenson	M&W Track & Field
Brett Wohlers	Football	Justin Paysinger	M&W Golf
Rodney Lackey	Football		

7. See the appropriate **athletic trainer** in the Football Training Facility, for volleyball, basketball and baseball the athletic trainer can be found at the practice facility. Contact #: (806) 742-5111
 - Complete a sports medical examination (sports physical exam).
⇒ If applicable, bring a copy of the physical form from your sports physical at the Student Wellness Center.

Shawn Lindsey- Baseball	Steve Pincock/Arnold Gamber- Football	Larry Munger- Softball, M&W Tennis
Julie Kruessel- W Basketball	Steven Reynolds/Brendan Powers- Football	Buzz Chisum- M&W Track & Field
Jon Murray- M Basketball	Laura Schnettgoecke- W Soccer	Imelda Garcia- Volleyball, M&W Golf

- Bring a copy of your health insurance card (front and back).
 - Have the athletic trainer electronically sign your clearance form online.
8. See Ben Montecillo in the **Financial Aid Office** located in West Hall, Room 308
Contact info: (806) 742-3487 ext. 227; ben.montecillo@ttu.edu
 - Provide detailed information for any outside scholarships received.
 - Have Ben electronically sign on your clearance form online.
 - Read the Financial Aid section included in 2009-10 Student-Athlete Handbook.
 9. See Megan Graham in the **Compliance Office** located in the South End of Jones Stadium, Room 110.
Contact info: (806) 742-3355 ext. 283; megan.finch@ttu.edu
 - Have Megan electronically sign your clearance form online.
 - Read the Compliance section included in 2009-10 Student-Athlete Handbook.
 - Megan will clear you for practice as long as Steps 1-8 have been completed.